

## Chester CCUSD #139: Jr. High (6th - 8th) Remote Learning

Goal: To deliver Chester Junior High School students, consistent and meaningful learning opportunities, instruction and assessment while maintaining the safety directives of the Illinois State Board of Education and the IDPH.

The following is an outline of a plan to be refined over the coming weeks and will continue to change as the year progresses.

### **Framework**

Lessons should be equivalent, in terms of curriculum, to a class session.

- Approximately 45-50 min
- Will adhere to state standards.
- Include: Instructional Videos, classwork/tasks, formative and/or summative assessments
- Weekly Zoom/Google Meets classroom discussions
  - Optional attendance for students due to time restraints.

### **Instructional Delivery:**

In order to ease the burden of potential overload on parents and students, technology tools will be streamlined and consistent approaches will be coordinated.

- Google Classroom will be the main platform used for all CGS Jr. High classes
- Approved platforms to be embedded into Google Classroom for teacher/student usage are as follows:
  - ScreenCastify
  - Google Suite Enterprise (Docs, Sheets, Forms, Slides)
  - Meets
  - ...
- New Learning Content: Distribution of Learning material will be a combination of New Content and a review of Previously Covered Content.

### **Collection / Assessment / Grading**

- Traditional and non-traditional assessments
- Traditional Grades will be assigned and recorded in Skyward for students and parents to access.
- Most assessments will be administered remotely with the opportunity for small group assessments to be taken in person depending on current health guidelines.

### **Daily Schedule**

- Students will have access and will be encouraged to complete daily video lessons
- Meets discussions will be available with teachers in the afternoon according to the following schedule

1st Hour	11:00-11:30
2nd Hour	11:30-12:00
3rd Hour	12:00-12:30
4th Hour	12:30-1:00
5th Hour	1:00-1:30
6th Hour	1:30-2:00
7th Hour	2:00-2:30
8th Hour	2:30-3:00

### **Special Education**

- Special education and 504 students will be provided the same accommodations and modifications outlined in tier IEP. Special education teachers will work with regular education staff to determine the appropriate modifications for any electronic/home based learning materials
  - Special education teachers will contact families to determine the appropriate methods to supply help during the assigned work times.
  - Help may be provided via email, school phones, Zoom, and Google Hangouts / Meets using school accounts.

### **Teachers**

- Collaborate within each department to create lessons in the morning.
- Facilitate discussions via Zoom/Google Meets in the afternoon and provide feedback.
- Meet with small groups of students in person when appropriate

### **Communication**

- Communication between students and teachers will be via
  - Google Classroom
  - Email
  - Meets classroom discussions
  - Phone Calls
  - Remind 101 (texting app)

- Ongoing communication with parents can help teachers assess how remote learning is going.

## **Expectations**

- Teachers
  - Upload a weekly agenda for each class by Monday morning through Google Classroom
  - Upload daily lessons for each class
    - This may include voice over Google Slides/Notes or teacher-created instructional videos using approved platforms.
  - Teachers will be available for daily Meets classroom discussion, for each class during their scheduled time.
  - Record attendance daily via Skyward
  - Grade and assess student progress throughout the day.
  - Provide frequent and timely feedback to the students using the approved platforms
  - Develop alternate strategies for students with IEP's or students in need of other learning accommodations.
  - Encouraged to build relationships with students and parents from the beginning of the school year. This could be accomplished through Meets meetings, small group in-person gatherings and positive contacts.
- Students:
  - Students are expected to be engaged and complete assignments as if they were participating "in-school".
  - If students need assistance, students may "attend" the Meets Hours for their scheduled class or may contact the teacher directly via approved communication platforms.
  - Students must report to each class daily via Google Classroom.
  - Assignments will be turned in by the due dates.

## **Attendance**

- Via Google Classroom and recorded using Skyward
  - If students cannot attend class, parents are expected to report the absence to our attendance line and follow the guidelines for student attendance outlined in our student handbook.

## **In-Person Opportunities (depending on current health guidelines):**

- Students will have the opportunity to report to CGS in small groups to participate in the following:
  - Struggling learners
  - Labs that are necessary for mastery of curriculum
  - Small group instructional opportunities for struggling learners
  - Students that fail to adequately engage in remote learning
  - Students with limited access to the internet
  - Special services

- Special education related services
  - Social work
  - Speech
- 504 services
- Guidance counseling/ social work services

### **Student Orientation:**

- The purpose of the orientation will be to instruct students on how to use Google Classroom as well as familiarize them with a junior high schedule
- All Students
  - Tutorials for remote learning will be provided for all students and parents.

### **Technology Needs**

- District families will be surveyed to determine technology needs
- Students will have the opportunity to check out a device, if needed.
- Internet accessibility needs handled on an individual basis.

### **Nutrition/Health**

- Nurse, Social Worker, and other school staff will reach out to families to check on needs while schools are closed.